



Adjutants Update July 2008

2009 Membership Card Information

Sons of The American Legion Detachment of Wisconsin

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MEMBERSHIP CARDS and ROSTERS: If you find any errors on your rosters, please report them to the Department or you can contact Customer Service at National at 1-800-433-3318.

ADDRESS CORRECTIONS: Please review your roster for addresses marked undeliverable, "U" in the UN column. These members will not be getting mail from the Detachment or National. If you need to make address corrections, remember that they will not be changed from a correction made to the face of the membership card. You must use a **member data form** No. 00-007 for the address corrections or you can go on line at www.legion.org, select "Change of Address" under the "Membership" tab, A fill in form comes up that requires you to enter SAL, last name, ID#, post # and Dept. and then the old address and the new address. It will still take 4 to 6 weeks to get everything converted to the new address, as many things are printed in advance at National, but it does save paper and postage expenses.

MEMBERSHIP TRANSMITTAL SHEET: Please use the Squadron Membership Transmittal sheet, sending \$7.00 per member. 2008 and 2009 Transmittals should be on separate sheets with a separate check for each.

2009 Dues: You may start collecting 2009 dues now and you should continue to collect 2008 dues through December 31st.

MEMBER TRANSFERS: If a member wishes to transfer to a different Squadron, it is up to the Squadron **receiving** the member to handle the paperwork. Transfers will not occur by just submitting a membership card for a transferee. All Squadron transfers must be done on a **member data form** (00-007). The post must have an officer sign the form as well as the member. Forms without proper signatures will be returned.

Consolidated Reports: The Consolidated Report is a three part form, with a white cover, yellow (*national copy*), green (*detachment copy*) and blue (*squadron copy*) pages, which was mailed to your Adjutant. Remember that each squadron is required to submit their consolidated report even if they have no activities (fill out the top and write "no activities" on the bottom). The following Squadrons are on top of the game.

18 Milwaukee © 48 Beloit © 52 LaCrosse © 84, Monroe © 108 Clear Lake © 158 Maiden Rock © 172 North Freedom © 180 Bay View Milwaukee © 214 Darlington © 273 Grand Marsh © 288 Cedarburg © 294 Hartland © 347 Lomira © 366 Princeton © 405 Dousman © 406 Gen King Milwaukee © 437 Mazomanie © 481 Madison. Thank you for being prompt with your reports.

A couple of Squadrons submitted the [Annual Awards forms](#), but not their Consolidated Report form, if your Squadron is not listed above, you need to submit a Consolidated Report. Contact Adjutant Lawler, adjutant@wisal.org if you need a new Consolidated Report Form or there will be a few at the Convention.