

December 15, 2008

All Detachment Officers, Past Detachment Commanders, Commission / Committee / Sub Committee Chairman and members, Squadron Commanders, Squadron Adjutants, Squadron Advisors and members; Department S.A.L. Chairman, Department S.A.L. Liaison, Department S.A.L. Committeeman, American Legion District Commanders and District S.A.L. Chairmen.



You are invited by the Sons of The American Legion Detachment of Wisconsin to attend the Winter Detachment Executive Committee Meeting and Standing Commissions / Committees and Sub-Committees Meetings.

From: Kirk D Hove, Detachment Commander

Official Call

Pursuant to: Article V, Section 1 (c) and Section 9, of the Detachment Constitution and Article X, Section I, of the Detachment By-Laws, of the Sons of The American Legion, Detachment Commander, Kirk D Hove here by calls for a meeting of the Detachment Executive Committee,

- To be held Saturday January 24, 9:00 AM
- At Sons of The American Legion Headquarters, 2930 American Legion Dr, Portage WI 53901 608-745-1090
- All Standing Commissions / Committees / Sub-Committees will meet as per the agenda.
 - The Chairman shall NOTIFY their appropriate members as to this meeting.
 - All chairmen will give a report to the Detachment Executive Committee.
 - Separate Action will be taken on any and all committee/commission recommendations.
- All Detachment Officers and all Commissions / Committees / Sub-Committees chairman shall submit their written reports to the Assistant Adjutant, at the completion of their respective presentation.
- Detachment Officers and All Chairmen are REQUIRED to be in attendance. Any Detachment Officer who is unable to attend MUST contact the Detachment Adjutant, Michael L. Lawler 608-795-4345 or E-mail: adjutant@wisal.org. *A written report of your office is still required.*
- Restaurant Services are nearby for your dietary needs.
- Dress Code: Detachment Officers, Chairmen and Committee members should wear the blue Sons of The American Legion shirt and slacks, no BLUE jeans, t shirts, or sneakers.
- Vouchers for this meeting are to be sent to: Finance Officer, Dennis F. Stockfish: N56W18346EvergreenLane, Menomonee Falls, WI 53051-5540 or email beargarden@msn.com.
- Housing will be on an individual bases. This office will not make any housing arrangements.
- ALL SQUADRON MEMBERS AND OFFICERS ARE INVITED TO ATTEND.

If your Squadron or Post would like to host a Detachment Executive Committee please contact Michael L. Lawler, Detachment Adjutant for more information.

MII-12-15-2008

Directions to Portage

To:

Sons of The American Legion Headquarters

2930 American Legion Dr, Portage WI 53901 608-745-1090

From I39 on the north side of Portage, take exit **92** for **US-51** toward **Portage**, you will come onto **US-51(New Pinery Rd)**, Turn **West** at **Northridge Dr**, Turn **North** at **American Legion Dr**. HQ is between Good Will and Walmart.

